

**Long Beach Civic Association  
 Rockhill Community Building Rental Form  
 5845 Calvert Boulevard, St Leonard, Maryland 20685**

The Long Beach Community Building is available for renting by members of the Long Beach Community and the general public. In addition to the daily rental fee, a non-refundable cleaning fee as well as the refundable incidental deposit **(separate check)** is needed to rent the building. Rental fees are listed below:

	Daily Rental Fee	Refundable Incidental Deposit <b>(separate check)</b>	Non-refundable Cleaning Fee	Total
Long Beach Resident and member of LBCA	\$50.00	\$150.00	\$100.00	\$300.00
Long Beach Resident	\$175.00	\$150.00	\$100.00	\$425.00
Non Long Beach Resident	\$350.00	\$150.00	\$100.00	\$600.00

Your party of up to **100 people** can enjoy the upstairs of the center. Use of the tables, chairs, bathrooms, kitchen, front yard and parking area are included.

For rental confirmation: Demetriss A. Atchison:301-202-5068 [daatchison@gmail.com](mailto:daatchison@gmail.com)

Renter Name: \_\_\_\_\_

Long Beach Resident: \_\_\_\_\_ Member of LBCA: \_\_\_\_\_ (\$100 yearly)

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone(s) : \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_ Hours of Rental: \_\_\_\_\_ to \_\_\_\_\_

**Rental and pre-cleaning fees as well as cleaning deposit must be received before rental is confirmed. Cancellation fee (half the rental cost) will occur if not received within 72 hours of rental date. There is a \$25 charge for all returned checks. I agree with the terms of this agreement and the cleaning rules.**

\_\_\_\_\_  
 Renter Signature

\_\_\_\_\_  
 Date

Please make **both checks payable to LBCA** and mail along with form to:

**Long Beach Civic Association  
 Attn:Demetriss A.Atchison  
 5845 Calvert Boulevard  
 St. Leonard, MD 20685**

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**Agreement Waiver**

I acknowledge the contagious nature of the Coronavirus/COVID-19 and many other public health authorities still recommending practicing social distancing.

We further acknowledge that LBCA has put in place preventive measurements to reduce the spread of COVID-19.

We further acknowledge that LBCA cannot guarantee that we will not become infected with COVID-19.

We understand that the risk of becoming exposed to and/or infected by the COVID-19 may result from the active omission or negligence of myself and others including but not limited to the participants at the event for a \_\_\_\_\_ at the LBCA center on the

Date(s) \_\_\_\_\_.

We hereby release and agree to hold LBCA harmless from any future action by me and my party.

This liability waiver and release extends to LBCA and its board members.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Date

# ***Rockhill Community Building Check List***

(for return of cleaning deposit)

When leaving the building after an event please check for the following areas to be cleaned:

Both bathrooms should be wiped down and trash emptied.

Floors should be swept and mopped.

Kitchen area should be swept, mopped and counters/cabinets/range/fridge wiped down for stains.

Please make sure heating/ac, fans and lights are turned off.

Shut and lock all windows and doors.

Please remove all **tape** that is used from ceiling and walls. (Renters will be called back to remove tape if found).

Please put furnishings back in place and stack tables and chairs (as found) on back north wall.

All food and trash inside and outside the building should be discarded and taken to the dump.

We have **NO** trash services for the Community Center.

***The back playground and dumpster is not part of the center rental. So please do not use them.***

***Please report any problems to the building scheduler.***